ACCREDITATION IN STATE LIBRARY SYSTEM
APPLICATION
Local Fiscal Year 2021

LIBRARY NAME ___Upshur County Library___ **CITY** ___Gilmer, TX___

This authorization for application should be completed if the library is applying for membership in the Texas Library System for State fiscal year 2023, Sept 1, 2022 – Aug 31, 2023. It must be submitted as part of its 2021 Annual Report on or before April 30, 2022, if the library is applying for accreditation.

Section 1: Signatures

The below signed certify, to the best of their ability, that the information contained in this Annual Report is complete and accurate for local fiscal year 2021. *All applicable signatures are necessary, based on library's legal establishment.*

Governing Authority*		
Todd Tefteller County Judge	03/31/2022	*(signature)*
Printed Name and Title	Date	Signature

Signatures of the City Secretary, County Clerk or similar positions are not valid substitutions for the signatures of Mayor, City Manager or County Judge. Electronic signatures are acceptable.

Library Director/Head Librarian/Library Manager		
Cynthia King, MLIS Director / County Librarian	03/31/2022	*(signature)*
Printed Name	Date	Signature

Library Board Chair, *if appropriate*		
Regina Tefteller Library Board Chair	03/31/2022	*(signature)*
Printed Name	Date	Signature

Check one:

☐ The library has met all minimum standards of library accreditation, per 13 TAC §1.71-§1.85.

☒ The library has **not** met all minimum standards of library accreditation.
To appeal loss of accreditation, please complete section 2.

Section 2: Request for Waiver

In these very challenging times, the commission is committed to supporting libraries throughout the state and working to ensure that we continue to serve the people of Texas. To prevent hardship to libraries and their communities due to the recent community health situation, the commission has adopted an emergency rule creating a waiver for libraries for certain standards, including, but not limited to, §1.74 (relating to Local Operating Expenditures) and §1.81 (relating to Quantitative Standards for Accreditation of Library).

The emergency waiver provision offers assurance to libraries that they will not necessarily lose accreditation if they fail to meet an accreditation standard due to a situation created by a disaster, emergency, or other extraordinary hardship beyond the library's control.

Only one electronic copy needed. Scan and send by email, accreditation@tsl.texas.gov, or by fax,512.936.2306

Accreditation SFY2023

This request will be reviewed by TSLAC accreditation staff based on emergency rule criteria and sent to the Library Systems Act advisory board for further review as warranted.

Application for waiver

Check any that apply	Section	Type	Expected Obtain from TSLAC Staff	Reported
☒	§1.74	Maintenance of effort (MOE)		
☐	§1.81	Minimum locally funded library operating expenditures		
☐	§1.81	Minimum per capita expenditures		
☐	§1.81	Professional librarians on staff		
☐	§_____	Other _____		

REQUIRED: Comments, Explanation

Completion of this section will determine the action needed by TSLAC staff. Please discuss the situation in reporting year 2021 in your community, and how the library and its patrons were impacted. If no explanation is offered, the waiver will be denied.

Upshur County library has been under Maintenance of Effort (MOE) since fiscal year of 2011 – 2012. At that time the county was having a financial hardship and cut the budget of every county department. They wanted the county to have a balanced budget where they did not spend more than they brought in. Since that time, the county has slightly increased our budget in the following areas: increased book budget by $7,000, increased office supplies by $3,500, increased miscellaneous expenses by $1,000, increased education & travel by $1,000, increased association & organization dues by $235 and added $2,000 funding for Saturday programs. Since that time, library staff have also been given 3 raises over that last 10 years.

Section 3: Approvals (TSLAC Accreditation Staff Only)

Resolution	Date/Initials
Receipt and Acceptance by TSLAC Accreditation Staff, per 13 TAC §1.87	
Referral to LSA Advisory Board	

Only one electronic copy needed. Scan and send by email, accreditation@tsl.texas.gov, or by fax, 512.936.2306

Accreditation SFY2023

Upshur County Library
2021 Texas Public Library Survey

HANDOUT/EXPLANATORY LINKS

Thank you for participating in the 2021 Texas Public Libraries Annual Report. To help you get started, here is some information on navigating the survey.

At the top and the bottom of the page are navigation buttons. You can move through the survey by selecting the Next or Back buttons. You can also save your progress by using the Save button at the top and bottom of the page. On the left side of the page is the Survey Navigation menu bar. You can also navigate through the survey by clicking the subheadings within the Survey Navigation Menu. Please note that we have included links that can help you complete the report at the beginning of the survey.

If you need any help throughout the process, please contact us:
accreditation@tsl.texas.gov or 800-252-9386.

Thank you again for your participation. We look forward working with you this year.

Open TSLAC Annual Report **Webpage**.

Open PDF-format documents of:

2021 Blank Annual Report <u>Worksheet</u>

2021 Application for Accreditation/Request for Waiver <u>Form</u>

Maintenance of Effort (MOE) Explained <u>Slide Deck</u>

2021 Reporting Annual Service Hours <u>Tip Sheet</u>

2021 Programs and Program Attendance <u>Tip Sheet</u>

Program Reporting Explained <u>Slide Deck</u>

2021 Reporting E-Materials <u>Tip Sheet</u>

Reporting Wi-Fi Usage <u>Tip Sheet</u>

Financial Sections of the Annual Report Detailed <u>Slide Deck</u>

Download an Excel file of:

Platform-Specific Guidance for Online Attendance and Views <u>Workbook</u>

Annual Report Planning <u>Workbook</u>

2021 Population & MOE Planning <u>Tool</u>

Weekly Total <u>Tool</u>

SECTION 1: LIBRARY INFORMATION

LIBRARY INFORMATION

Questions 1.1 through 1.21 have been prefilled and locked. If changes need to be made to these questions, contact LDN staff at accreditation@tsl.texas.gov or add an explanation in the Note box.

Central/Administrative Library

1.1	Library Name	Upshur County Library
1.2	County	Upshur
1.3	Local Fiscal Year Start	10/01/2020
1.4	Local Fiscal Year End	09/30/2021

Mailing Address

1.5	Mailing Address	702 W Tyler St

1.6	Mailing City	Gilmer
1.7	Mailing ZIP Code	75644
1.8	Mailing ZIP+4 Extension	2145

Street Address

1.9	Street Address	702 W Tyler St
1.10	Street City	Gilmer
1.11	Street ZIP Code	75644
1.12	Street ZIP+4 Extension	2145
1.13	◆ Published Telephone Number?	Yes
1.14	Phone	(903) 843-5001
1.15	Telefax	(903) 843-3995

Library Director/Head Librarian

1.16	Library Director/Head Librarian First Name	Cynthia
1.17	Library Director/Head Librarian Last Name	King
1.18	Admin Email	upshurcountylibrary@yahoo.com
1.19	Library Email	upshurcountylibrary@yahoo.com
1.20	♦ Does library have a website	Yes
1.21	Web Address	https%3A//upshur.biblionix.com/catalog/

Note: This needs to be corrected to the following ~ https://upshur.biblionix.com/catalog/

1.22	Is the information provided in 1.1 through 1.21 correct?	Yes

Contact Person

1.23	Contact Person First Name	Cynthia
1.24	Contact Person Last Name	King MLIS

| 1.25 | Contact Email | upshurcountylibrary@yahoo.com |

Advisory and Support Group Leaders

Report current holder of this office. If not applicable, please leave blank.

1.26	Board Chair First Name	Regina
1.27	Board Chair Last Name	Tefteller
1.28	Friends President First Name	Mary
1.29	Friends President Last Name	Kirby

SECTION 2: LIBRARY OUTLETS

2.1	Number of Branch Libraries	0
2.2	Number of Bookmobiles	0
2.3	Renovations, Expansion, New Construction	Yes

Note: Renovated and constructed Teen Center

2.4 Square Footage of the Main Library 12,400

SECTION 3: EXPENDITURES

EXPENDITURES

Staff Expenditures

3.1 Salaries & Wages Expenditures $109,968

3.2 Employee Benefits Expenditures $16,340

3.3 Total Staff Expenditures (Sum of 3.1 through 3.2) $126,308

3.3a Of Library Staff Expenditures, How Much Was From Non–Local Grant Funding? $0

3.3b LOCAL FUNDS Used For Library Staff Expenditures. (difference between 3.3 - 3.3a) $126,308

Collection Expenditures

3.4	Print Materials Expenditures	$34,401
3.5	Electronic Materials Expenditures	$11,979
3.6	Other Materials Expenditures	$0
3.7	Total Collection Expenditures (Sum of 3.4 through 3.6)	$46,380
3.7a	Of Library Collection Expenditures, How Much Was From Non–Local Grant Funding?	$0
3.7b	LOCAL FUNDS Used For Collection Material Expenditures (difference between 3.7 and 3.7a)	$46,380

Miscellaneous

3.8	Other Operating Expenditures	$44,226
3.8a	Of Other Library Operating	$0

Expenditures, How Much Was
From Non–Local Grant Funding?

Note: ALL 2020 - 2021 OPERATING EXPENDITURES WAS PAID FOR BY THE COUNTY IN WHICH WE ARE IN OR BY THE FRINDS OF UPSHUR COUNTY LIBRARY

3.8b	LOCAL FUNDS used for other library operating expenditures (difference between 3.8 and 3.8a)	$44,226
3.9	Total Direct Operating Expenditures (Sum of 3.3 + 3.7 + 3.8)	$216,914
3.9a	Of Direct Library Operating Expenditures, How Much Was From Non-Local Grant Funding (Sum of 3.3a, 3.7a, 3.8a)	$0
3.9b	LOCAL FUNDS used for Direct Library Operating Expenditures (Sum of 3.3b, 3.7b, 3.8b)	$216,914
3.10	Indirect Costs (if needed to meet	$100,613

maintenance of effort)
Documentation Required

Note: WE HAVE HAD TO COUNT ON INDIRECT COSTS FOR MANY YEARS BECAUSE WE HAVE FAILED TO MEET MAINTENANCE OF EFFORT. I WILL EMAIL REPORTS TO VALINCIA GREENWOOD TO VERIFY THIS TOTAL.

3.11	Total Operating Expenditures (Sum of 3.9 + 3.10)	$317,527
3.12	Capital Expenditures	$0

SECTION 4: LOCAL FINANCIAL EFFORT

4.1	♦ Local Expenditures on Collections (Sum of 3.7b)	$46,380
4.2	♦ Total Local Library Operating Expenditures (Sum of 3.9b + 3.10)	$317,527
4.3	♦ Local Government Operating Expenditures	$317,527

SECTION 5: REVENUE

REVENUE

Local Government Revenue Used for Operating Expenditures

5.1	City, Cities or Library District: Operating Revenue	$0
5.2	County or Counties: Operating Revenue	$296,173
5.3	School District: Operating Revenue	$0
5.4	Subtotal: Local Government Operating Revenue (Sum of 5.1 + 5.2 + 5.3)	$296,173

Revenue Used for Operating Expenditures

5.5	State Government: Operating Revenue	$0
5.6	Federal Government: Operating Revenue	$0

5.7	Foundation & Corporate Grants: Operating Revenue	$0
5.8	Fines, Fees, Donations, Memorials and Other Local Sources: Operating Revenue	$21,354
5.9	Total Library Operating Revenue (Sum of 5.4 - 5.8)	$317,527

Revenue Used for Capital Expenditures

5.10	City Cities or Library District: Capital Revenue	$0
5.11	County or Counties: Capital Revenue	$0
5.12	School District: Capital Revenue	$0
5.13	State Government: Capital Revenue	$0
5.14	Federal Revenue: Capital Revenue	$0

5.15	Foundation & Corporate Grants: Capital Revenue	$0

5.16	Fines, Fees, Donations, Memorials, and Other Local Sources: Capital Revenue	$21,354

5.17	Total Capital Revenue (Sum of 5.10 - 5.16)	$21,354

Skip the following section if the library did <u>not</u> receive funds from a city or county government <u>outside</u> of the one in which the library is located.

5.18a	Other Cities or Counties Funding the Library	0

5.18b	Amount Received	$0

5.19	Total Amount Received (Sum of 5.18b)	$0

SECTION 6: LIBRARY COLLECTION

6.1	♦ Electronically Searchable Catalog	Yes
6.2	♦ Collection - 1% published in last five years?	Yes

Physical Items in Collection

6.3	Books in Print - Items	60,583
6.4	Audio Materials - Physical Format - Items	1,301
6.5	Video Materials - Physical Format - Items	2,799
6.6	Other Circulating Items	0
6.7	Total Physical Items in Collection (Sum of 6.3 - 6.6)	64,683

Electronic (Downloadable) Items in Collection

6.8	Electronic Books (ebooks)	1,689

Note: We dropped Overdrive because our patrons were waiting to long for reserve books

and than never receiving the item because the consortium was to big. Not worth the cost we were paying for it.

| 6.9 | Audio Materials - Downloadable Units | 2,075 |

Note: We dropped Overdrive because our patrons were waiting to long for reserve books and than never receiving the item because the consortium was to big. Not worth the cost we were paying for it.

| 6.10 | Video Materials - Downloadable Units | 209 |

| 6.11a | Electronic Collections (Databases) - Local License | 1 |

| 6.11b | Electronic Collections (Databases) - Regional or Consortium License | 1 |

| 6.11 | Total Local Electronic Collections/Databases (Sum of 6.11a + 6.11b) | 2 |

| 6.12 | TexShare Databases - State License | 68 |

6.13	Total Electronic Collections/Databases (Sum of 6.11 + 6.12)	70
6.14	♦ Collection Totals - Volumes Items or Physical Units (Sum of 6.3, 6.4, 6.5, 6.8, 6.9, 6.10, 6.13)	68,726

SECTION 7: LOCAL LIBRARY SERVICES

LOCAL LIBRARY SERVICES

7.0	♦ Long-Range Plan in Place	Yes
7.1	Reference Transactions	25,871
7.1a	Reference Transaction Reporting Method	CT - Annual Count
7.2	Library Visits	14,628
7.2a	Library Visit Reporting Method	CT - Annual Count

| 7.3 | Registered Users | 4,783 |

Circulation

7.4	Children's Circulation - Physical formats	16,184
7.5	Children's Circulation - Digital formats (Downloadable)	373
7.6	All Other Circulation (exclude children's) - Physical format	17,695
7.7	All Other Circulation (exclude Children's) - Digital format (Downloadable)	3,515
7.8	Total Circulation (Sum of 7.4, 7.5, 7.6, 7.7)	37,767
7.9	Circulation of Other Physical Items	3,987
7.10	Successful Retrieval of Electronic	0

Information

Programs and Program Attendance

Live/Virtual (Synchronous) Programs

Early Childhood (Birth to 5 years) Synchronous Programs

7.11a	Early Childhood In-Person On-Site Sessions	18
7.11b	Early Childhood In-Person Off-Site Sessions	0
7.11c	Early Childhood Live Virtual Sessions	0
7.11	Number of Early Childhood Synchronous Sessions (Sum of 7.11a, 7.11b, 7.11c)	18
7.12a	Early Childhood In-Person On-Site Session Attendance	453

7.12b	Early Childhood In-Person Off-Site Session Attendance	0
7.12c	Early Childhood Live Virtual Session Attendance	0
7.12	Early Childhood Synchronous Session Total Attendance (Sum of 7.12a, 7.12b, 7.12c)	453

Student Age (6 to 11 years) Synchronous Programs

7.13a	Student Age In-Person On-Site Sessions	41
7.13b	Student Age In-Person Off-Site Sessions	0
7.13c	Student Age Live Virtual Sessions	0
7.13	Number of Student Age Synchronous Sessions (Sum of 7.13a, 7.13b, 7.13c)	41
7.14a	Student Age In-Person On-Site	541

Session Attendance

7.14b	Student Age In-Person Off-Site Session Attendance	0
7.14c	Student Age Live Virtual Session Attendance	0
7.14	Student Age Synchronous Session Total Attendance (Sum of 7.14a, 7.14b, 7.14c)	541

Young Adult (12 to 18 years) Synchronous Programs

7.15a	Young Adult In-Person On-Site Sessions	19
7.15b	Young Adult In-Person Off-Site Sessions	0
7.15c	Young Adult Live Virtual Sessions	0
7.15	Number of Young Adult Synchronous Sessions (Sum of 7.15a, 7.15b, 7.15c)	19

7.16a	Young Adult In-Person On-Site Session Attendance	51
7.16b	Young Adult In-Person Off-Site Session Attendance	0
7.16c	Young Adult Live Virtual Session Attendance	0
7.16	Young Adult Synchronous Session Total Attendance (Sum of 7.16a, 7.16b, 7.16c)	51

Note: WE COMPLETED OUR NEW TEEN CENTER AND YOUNG ADULTS ARE UTILIZING THE CENTER. OUR 2021 TEEN SRP WAS VIRTUAL PROGRAMS INSTEAD OF IN LIBRARY PROGRAMS. WE HAD IN LIBRARY MOVIES AND DID NOT HAVE GOOD ATTENDANCE FOR THEM AT ALL.

7.17a	Adult In-Person On-Site Sessions	2
7.17b	Adult In-Person Off-Site Sessions	0
7.17c	Adult Live Virtual Sessions	0

7.17	Number of Adult Synchronous Sessions (Sum of 7.17a, 7.17b, 7.17c)	2
7.18a	Adult In-Person On-Site Session Attendance	6
7.18b	Adult In-Person Off-Site Session Attendance	0
7.18c	Adult Live Virtual Session Attendance	0
7.18	Adult Synchronous Session Total Attendance (Sum of 7.18a, 7.18b, 7.18c)	6

General Interest Synchronous Programs

7.19a	General Interest In-Person On-Site Sessions	0
7.19b	General Interest In-Person Off-Site Sessions	0

7.19c	General Interest Live Virtual Sessions	0
7.19	Number of General Interest Synchronous Sessions (Sum of 7.19a, 7.19b, 7.19c)	0
7.20a	General Interest In-Person On-Site Session Attendance	0
7.20b	General Interest In-Person Off-Site Session Attendance	0
7.20c	General Interest Live Virtual Session Attendance	0
7.20	General Interest Synchronous Session Total Attendance (Sum of 7.20a, 7.20b, 7.20c)	0

Total Synchronous Programs

| 7.21a | Total In-Person On-Site Sessions (Sum of 7.11a, 7.13a, 7.15a, 7.17a, 7.19a) | 80 |

7.21b	Total In-Person Off-Site Sessions (Sum of 7.11b, 7.13b, 7.15b, 7.17b, 7.19b)	0
7.21c	Total Live Virtual Sessions (Sum of 7.11c, 7.13c, 7.15c, 7.17c, 7.19c)	0
7.21	Total Number of Synchronous Sessions (7.21a, 7.21b, 7.21c)	80
7.22a	Total In-Person On-Site Session Attendance (Sum of 7.12a, 7.14a, 7.16a, 7.18a, 7.20a)	1,051
7.22b	Total In-Person Off-Site Session Attendance (Sum of 7.12b, 7.14b, 7.16b, 7.18b, 7.20b)	0
7.22c	Total Live Virtual Session Attendance (Sum of 7.12c, 7.14c, 7.16c, 7.18c, 7.20c)	0
7.22	Total Synchronous Session	1,051

Attendance (Sum of 7.22a, 7.22b, 7.22c)

7.23   Number of Recorded Sessions   42

7.24   Total Viewings of Recorded Sessions at 7-day Mark   3,006

SECTION 8: LIBRARY STAFFING AND SALARIES

8.1   ♦ Professional (MLS) Librarians - Weekly Hours Worked   40.00

8.2   Other (Non-MLS) Librarians - Weekly Hours Worked   .0

8.3   All Other Paid Library Staff - Weekly Hours Worked   145.00

8.4   All Paid Library Staff - Total Weekly Hours Worked (Sum of 8.1, 8.2, 8.3)   185.00

8.5	Volunteer Hours - Annual Total	51
8.6	Head Librarian's/Director Annual Rate of Salary	$37,499
8.7	♦ Head Librarian's/Director's Hours Worked per Week	40.00

Continuing Education

8.8	♦ Director Obtained 10 CEU's	Yes
8.9	♦ Photocopier Available for Staff	Yes
8.10	♦ Internet Computer Available for Staff	Yes

SECTION 9: RESOURCE SHARING

9.1	♦ Statewide Interlibrary Loan (ILL) Service Available	Yes
9.2	Interlibrary Loans Received From Other Libraries	0

9.3	Interlibrary Loans Provided To Other Libraries	0
9.4	Automation/Integrated Library System (ILS) Used	Biblionix Apollo
9.4b	Automation/Integrated Library System (ILS) Used (not on list)	0

SECTION 10: INTERNET AND ELECTRONIC SERVICES

10.1	♦ Public Internet Computer with Printer/Copier	Yes
10.2	Number of Public Internet Computers	23
10.3	Annual Uses of Public Internet Computers	611

Note: COMPUTER USAGE IS DOWN FROM LAST YEAR BECAUSE BE DID NOT OPEN OUR COMPUTERS UP TO THE PUBLIC UNTIL MARCH 2021.

10.3a	Computer Usage Reporting Method CT - Annual Count	
10.4	Annual Number of Wireless (WiFi) Sessions	12,036
10.4a	Wireless Sessions Reporting Method	CT - Annual Count
10.5	Website Visits	Website Visits Tracked
10.5b	Annual Number of Website Visits	1,426

SECTION 11: LIBRARY HOURS

11.1	Annual Public Service Hours for Central Library	2,006
11.2	Annual Public Service Weeks for Central Library	50
11.3	◆ Weekly Service Hours All Facilities Available (Unduplicated, if branches)	44

| 11.4 | Weekly Hours Central Library Open - Regular Schedule | 44 |
| 11.5 | Weekly Hours Central Library Open - Summer Schedule | 44 |

SPECIAL SECTION CONCERNING COVID-19 HEALTH CRISIS

C19.1.0	Facility Closed due to COVID-19	Yes
C19.1.1	Number of weeks buildings closed to public	1
C19.1.2	Number of weeks building had limited occupancy	0
C19.2.0	Public Services During COVID-19	Yes
C19.3.0	Electronic Library Cards Issued During COVID-19	No
C19.4.0	Reference Service During COVID-	No

C19.5.0	Outside Service During COVID-19	No
C19.6.1	External Wi-Fi Access Added During COVID-19	Yes
C19.6.2	External Wi-Fi Access Increased During COVID-19	Yes
C19.7.0	Staff Re-Assigned During COVID-19	No

If there are no branch libraries to report, click on SHOW STATUS or SUBMIT, rather than NEXT. All edit checks must be addressed and satisfied before the form will lock.

SECTION 12: BRANCH AND/OR BOOKMOBILE

BRANCH AND/OR BOOKMOBILE

12.1   Outlet Type

12.2	Legal Name
	County of Branch
12.3	Mailing Address Street
12.4	Mailing Address City
12.5	Mailing Address ZIP Code
12.6	Mailing Address Zip+4 Extension
12.7	Street Address
12.8	City
12.9	Zip Code
12.10	ZIP+4 Extension
12.11	Phone

12.12   Telefax

12.13   E-mail Address

12.14   Librarian First Name

12.15   Librarian Last Name

12.16   Square footage of the branch library

12.17   Does the branch have an established schedule in which services of the staff are available to the public?

12.18   Public Service Hours Annual Total - Branch/Bookmobile

12.19   Number of Weeks Open per Year - Branch/Bookmobile

C19.1.0b Facility Closed Due to COVID-19

Health Crisis

C19.1.1b   Number of Weeks Buildings Closed
            to Public

C19.1.2b   Number of Weeks Building Had
            Limited Occupancy

PUBLIC LIBRARY SURVEY (PLS) ID INFORMATION – TSLAC STAFF USE ONLY

Texas ID	156
Branch ID	N/A
Accreditation Status	Member
Annual Report	Y
Population of the Legal Service Area	36,910

FSCS Identification Number	TX0064
FSCS Sequence Number	002
Status of AE Record	00
Status of Library Name	00
Status of Address	00
Link ID	-3
Old FSCS Key	-3
Parent ID	-3
Outlet type - Branch/Bookmobile	CE
Interlibrary Relationship Code	ME
Legal Establishment	CO

Administrative Structure Code	SO
FSCS Public Library Definition	Y
Geographic Code	CO2
Legal Service Area Boundary Change	N
Central Library	1

SECTION 3: EXPENDITURES

3.8a Of Other Library Operating Expenditures, How Much Was From Non–Local Grant Funding? __$0__

    The amount reported in 3.8a is equal to what is reported in question 3.3a or 3.7a. Please check for possible error, or provide an explanation in the Note box. (Annotated)

Note

ALL 2020 - 2021 OPERATING EXPENDITURES WAS PAID FOR BY THE COUNTY IN WHICH WE ARE IN OR BY THE FRINDS OF UPSHUR COUNTY LIBRARY

3.10 Indirect Costs (if needed to meet maintenance of effort) Documentation Required   __$100,613__   *$82,586*

    This should only be reported when a library has failed to meet maintenance of effort (MOE). DOCUMENTATION REQUIRED - Contact LDN accreditation staff at accreditation@tsl.texas.gov or 800-252-9386. (Annotated)

Note

WE HAVE HAD TO COUNT ON INDIRECT COSTS FOR MANY YEARS BECAUSE WE HAVE FAILED TO MEET MAINTENANCE OF EFFORT. I WILL EMAIL REPORTS TO VALINCIA GREENWOOD TO VERIFY THIS TOTAL.

SECTION 6: LIBRARY COLLECTION

Electronic (Downloadable) Items in Collection

6.8 Electronic Books (ebooks) __1,689__   *29,362*

    The number of Electronic Books has had a large change from last year. Please check for possible errors or provide an explanation for the change using a Note box. (Annotated)

Note

We dropped Overdrive because our patrons were waiting to long for reserve books and than never receiving the item because the consortium was to big. Not worth the cost we were paying for it.

6.9 Audio Materials - Downloadable Units __2,075__   *6,824*

    The number of Audio Downloadable Units has had a large change from last year. Please check for possible errors or provide an explanation for the change using a Note box. (Annotated)

Note

We dropped Overdrive because our patrons were waiting to long for reserve books and than never receiving the item because the consortium was to big. Not worth the cost we were paying for it.

SECTION 7: LOCAL LIBRARY SERVICES

Young Adult (12 to 18 years) Synchronous Programs

7.16 **Young Adult Synchronous Session Total Attendance (Sum of 7.16a,** __51__ *329*

Note

7.16b, 7.16c)

The number of Young Adult Program Attendance has had a large change from last year. Please check for possible errors or provide an explanation for the change using a Note box. (Annotated)

WE COMPLETED OUR NEW TEEN CENTER AND YOUNG ADULTS ARE UTILIZING THE CENTER. OUR 2021 TEEN SRP WAS VIRTUAL PROGRAMS INSTEAD OF IN LIBRARY PROGRAMS. WE HAD IN LIBRARY MOVIES AND DID NOT HAVE GOOD ATTENDANCE FOR THEM AT ALL.

SECTION 10: INTERNET AND ELECTRONIC SERVICES

10.3   Annual Uses of Public Internet Computers   __611__   2,583

Note

The number of Uses of Public Internet Computers per Year has had a large change from last year. Please check for possible errors or provide an explanation for the change using a Note box. (Annotated)

COMPUTER USAGE IS DOWN FROM LAST YEAR BECAUSE BE DID NOT OPEN OUR COMPUTERS UP TO THE PUBLIC UNTIL MARCH 2021.

of Reference Questions & Service Hours

Reference Questions

2021	2020	2019	2018	2017	2016	2015	2014
25,871	12,225	28,663	34,457	26,250	38,179	30,708	7,911

Service Hours

2021	2020	2019	2018	2017	2016	2015	2014
2,006	1,938	2,400	2,440	2,354	2,480	2,383	2,198

Reference Questions

■ 2021 ■ 2020 ■ 2019 ■ 20181 ■ 2017 ■ 2016 ■ 2015 ■ 2014

Service Hours

■ 2021 ■ 2020 ■ 2019 ■ 2018 ■ 2017 ■ 2016 ■ 2015 ■ 2014
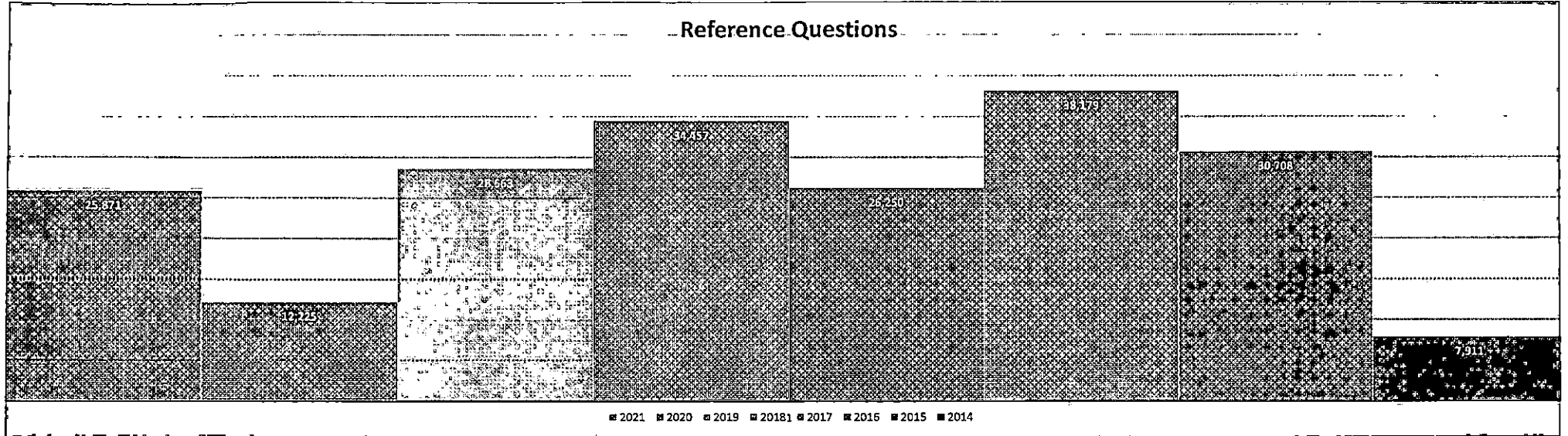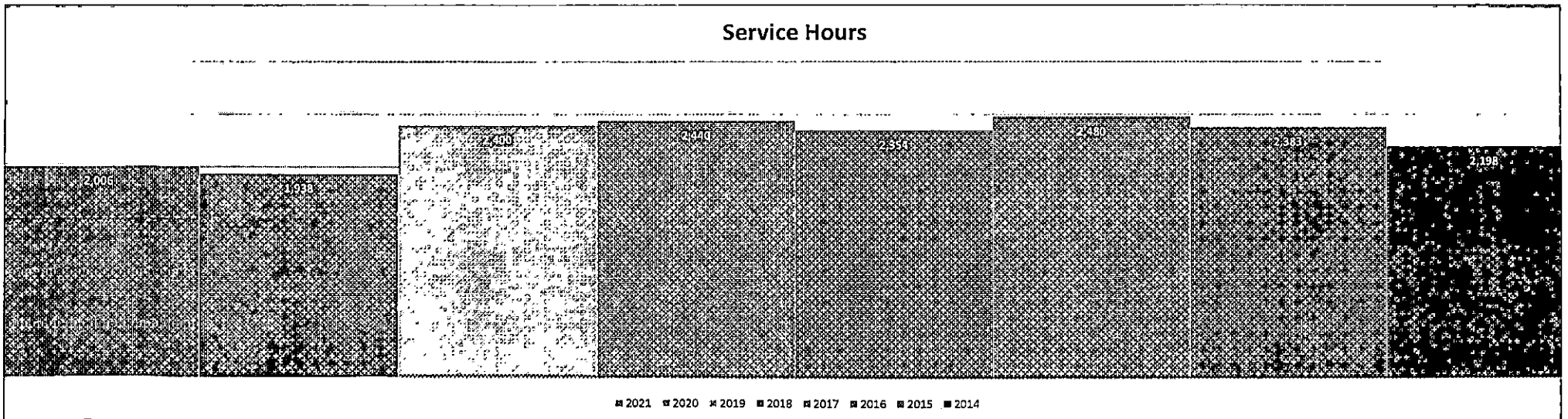
Operating Expenditures

Total Operating Expenditures

2021	2020	2019	2018	2017	2016	2015	2014
$317,528	$370,557	$291,610	$254,423	$260,770	$253,964	$244,453	$267,172

County Expenditures

2021	2020	2019	2018	2017	2016	2015	2014
$296,173	$271,178	$270,255	$240,350	$240,350	$240,831	$230,093	$255,951

Friends Expenditures

2021	2020	2019	2018	2017	2016	2015	2014
$21,355	$99,379	$21,355	$14,073	$20,420	$13,133	$14,360	$11,221

Operating Expenditures

i

■ 2021 ■ 2020 ■ 2019 ■ 2018 ■ 2017 ■ 2016 ■ 2015 ■ 2014
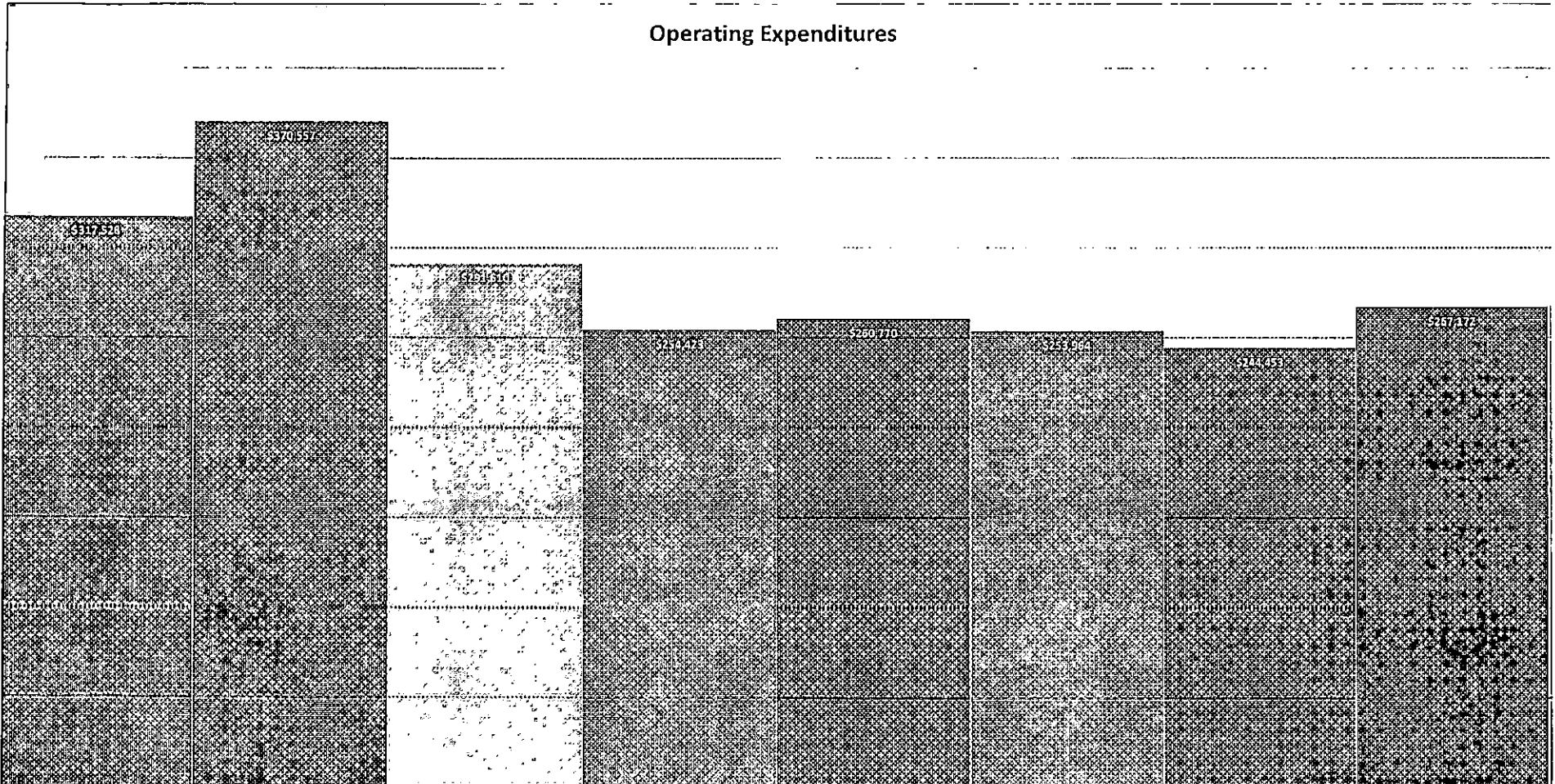
Population Served

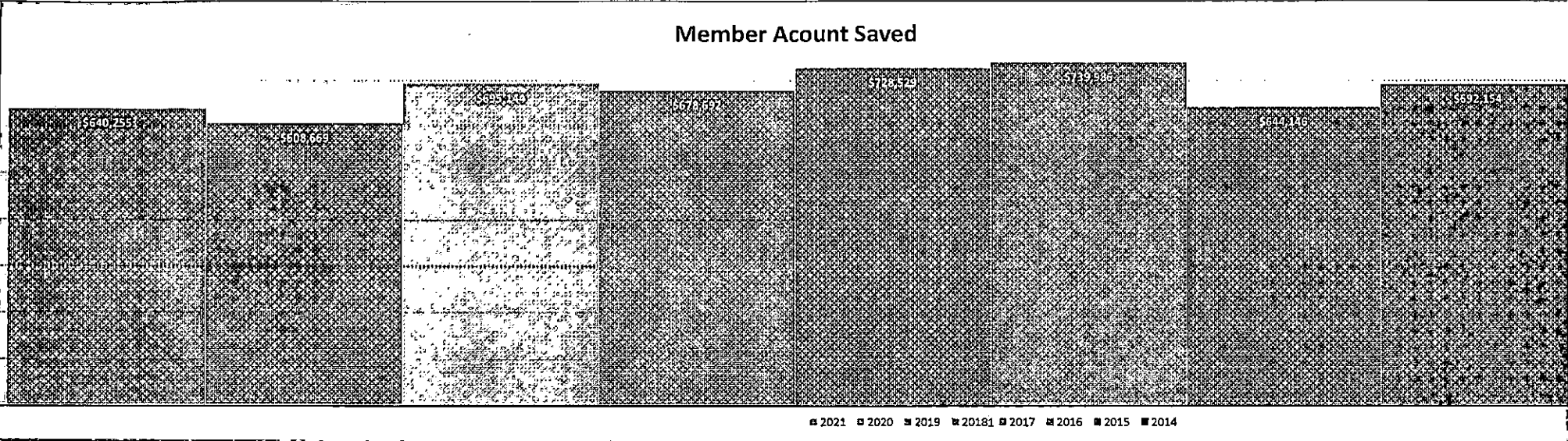| 2021	2020	2019	2018	2017	2016	2015	2014
35,814	36,354	36,468	36,910	36,056	35,708	35,483	35,061

Population Served

1
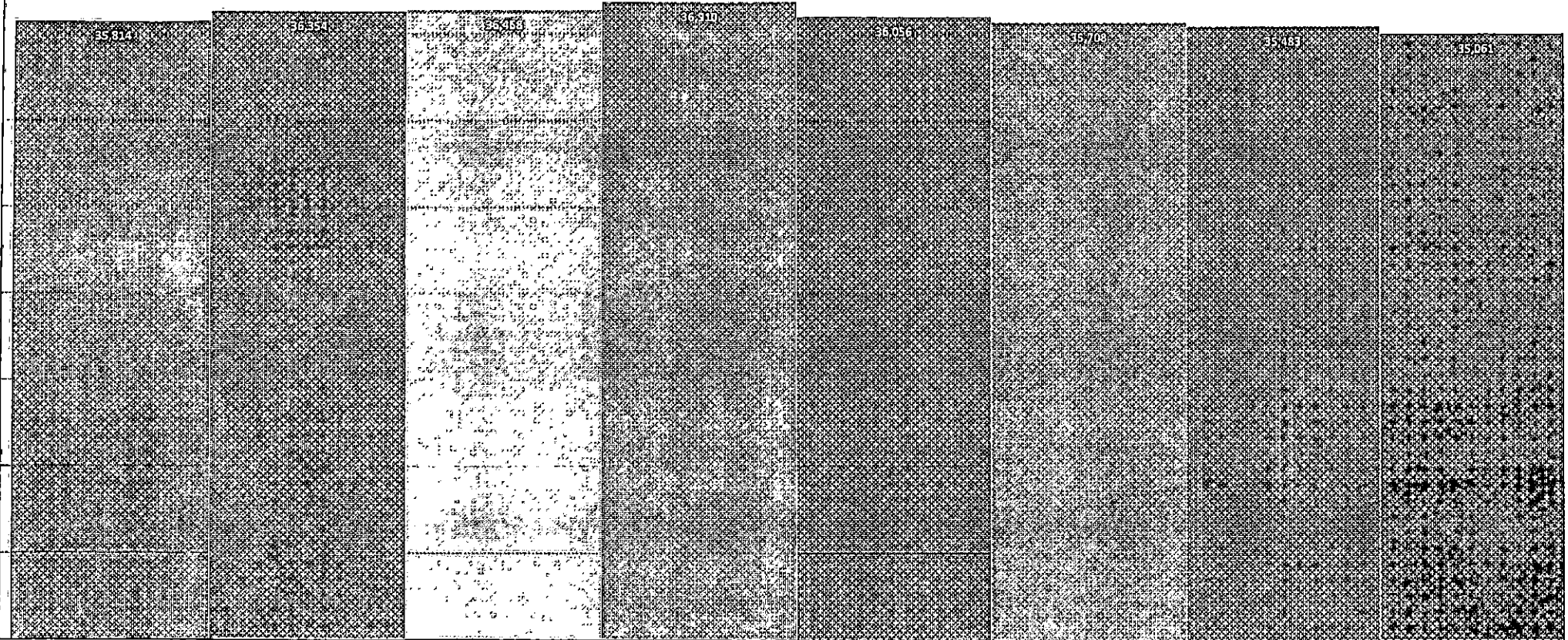
■ 2021 ■ 2020 ■ 2019 ■ 2018 ■ 2017 ■ 2016 ■ 2015 ■ 2014

Member Amount Save & County Rate of Return

Member Amount Saved

2021	2020	2019	2018	2017	2016	2015	2014
$640,255	$608,669	$695,144	$678,692	$728,529	$739,986	$644,146	$692,154

County Rate of Return

2021	2020	2019	2018	2017	2016	2015	2014
116%	124%	138%	182%	203%	207%	180%	170%

Member Acount Saved

2021 2020 2019 20181 2017 2016 2015 2014

County's Rate of Return

1

2021 2020 2019 2018 2017 2016 2015 2014
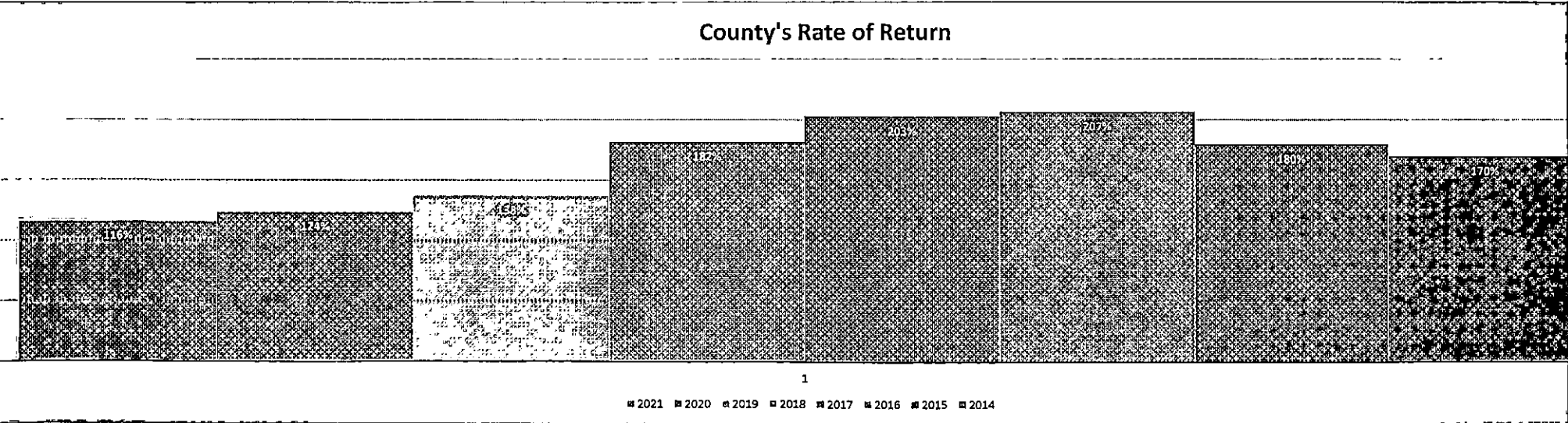
of Library & Website Visits

Library Visits

2021	2020	2019	2018	2017	2016	2015	2014
14,628	25,904	54,793	61,978	63,056	70,191	65,221	65,850

Website Visits

2021	2020	2019	2018	2017	2016	2015	2014
19,445	17,998	21,330	20,610	17,420	21,147	22,090	21,245

Library Visits

■ 2021 ■ 2020 ■ 2019 ■ 2018 ■ 2017 ■ 2016 ■ 2015 ■ 2014

Website Visits

1

■ 2021 ■ 2020 ■ 2019 ■ 2018 ■ 2017 ■ 2016 ■ 2015 ■ 2014
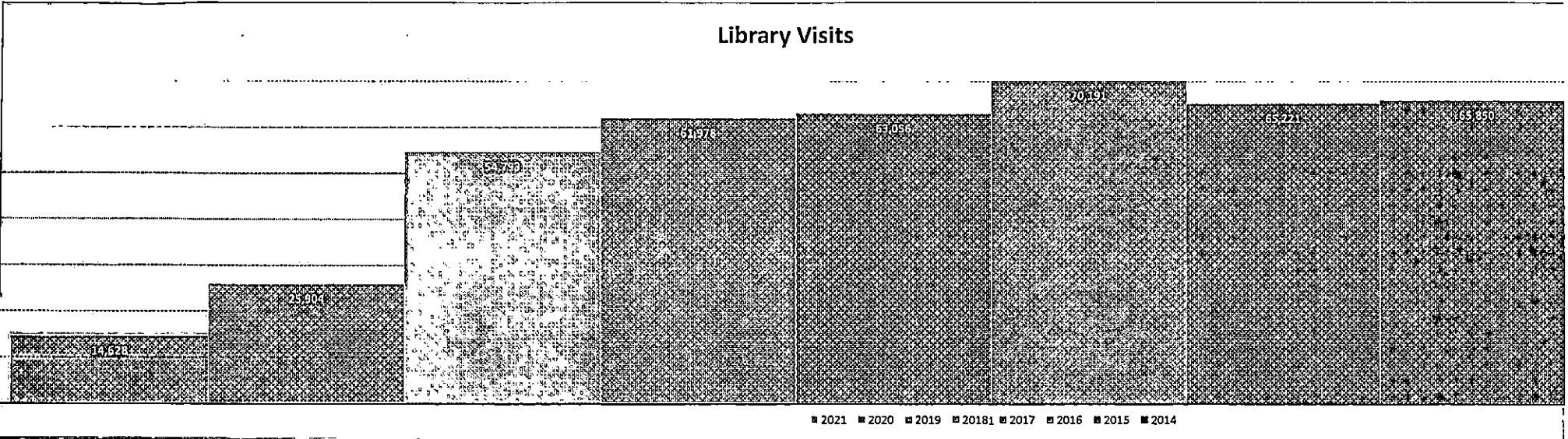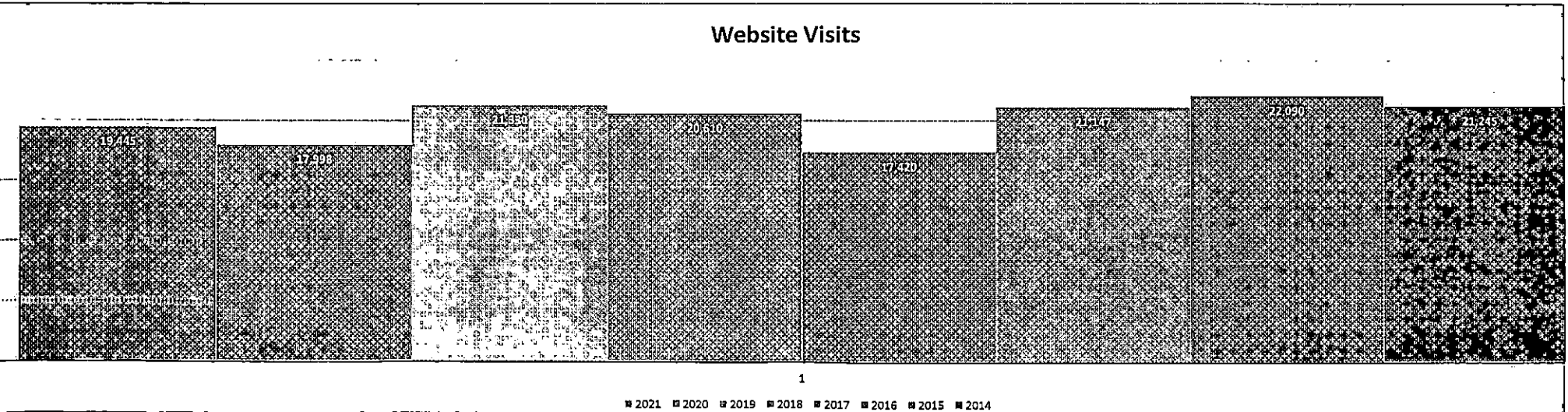
Circulation

Total Circulation

2021	2020	2019	2018	2017	2016	2015	2014
37,767	36,829	41,972	48,261	53,258	53,998	44,993	48,499

Adult Circulation

	2021	2020	2019	2018	2017	2016	2015	2014
Physical	17,695	18,677	21,359	28,120	33,260	33,921	29,760	
Digital	3,515	5,692	4,501	3,766	3,806	3,305		

Children Circulation

	2021	2020	2019	2018	2017	2016	2015	2014
Physical	16,184	11,737	15,442	15,658	15,924	16,749	15,233	17,153
Digital	373	723	670	717	268	23		

Circulation
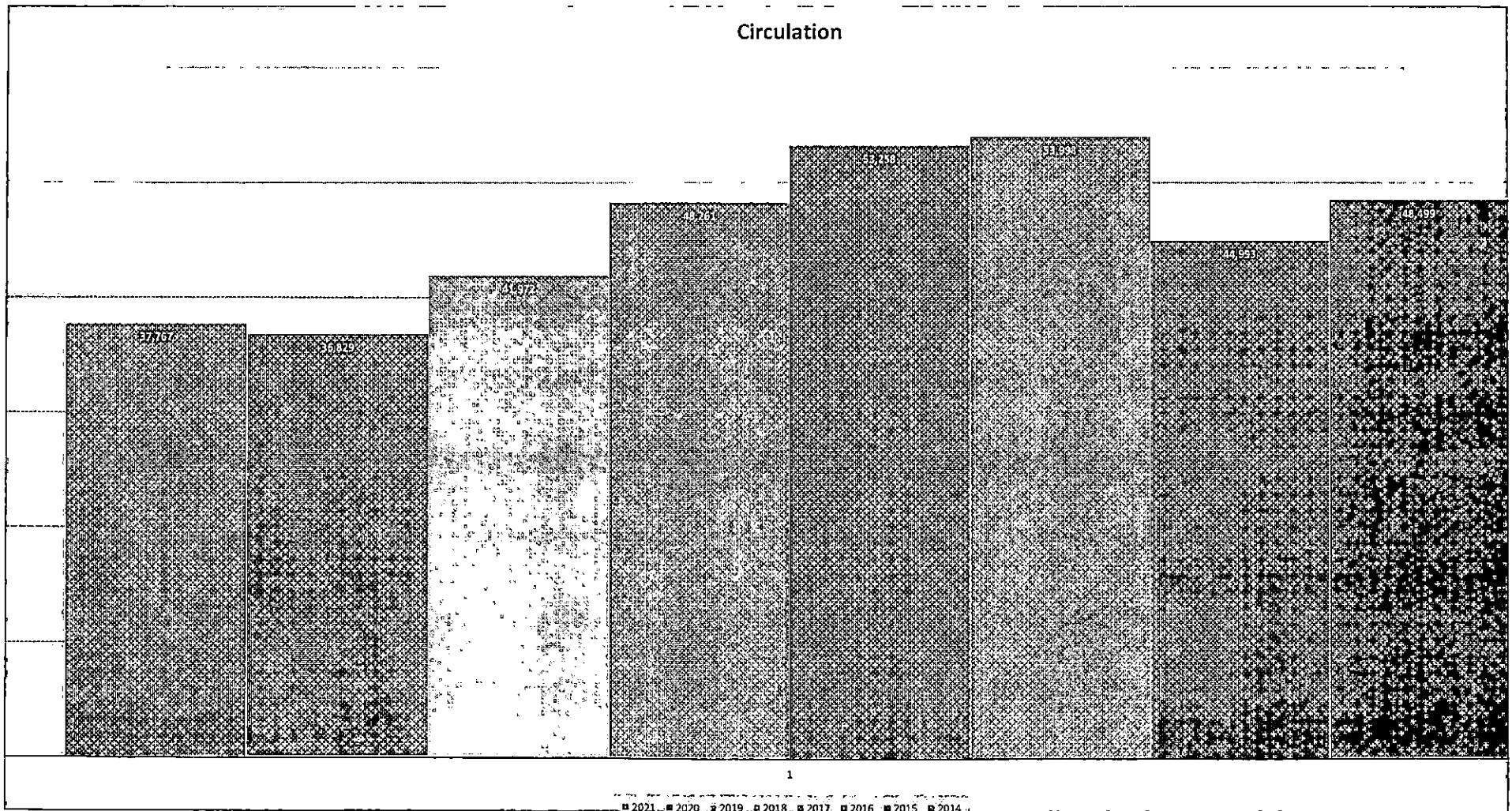
Programs & Attenance

Programs

2021	2020	2019	2018	2017	2016	2015	2014
50	57	143	130	145	146	148	141

Attendance

2021	2020	2019	2018	2017	2016	2015	2014
1,051	1,146	3,238	3,460	4,307	4,004	4,645	4,529

Programs

■ 2021 □ 2020 □ 2019 ■ 2018 ■ 2017 □ 2016 ■ 2015 ■ 2014

Attendance

1

■ 2021 ■ 2020 □ 2019 ■ 2018 ■ 2017 ■ 2016 ■ 2015 ■ 2014
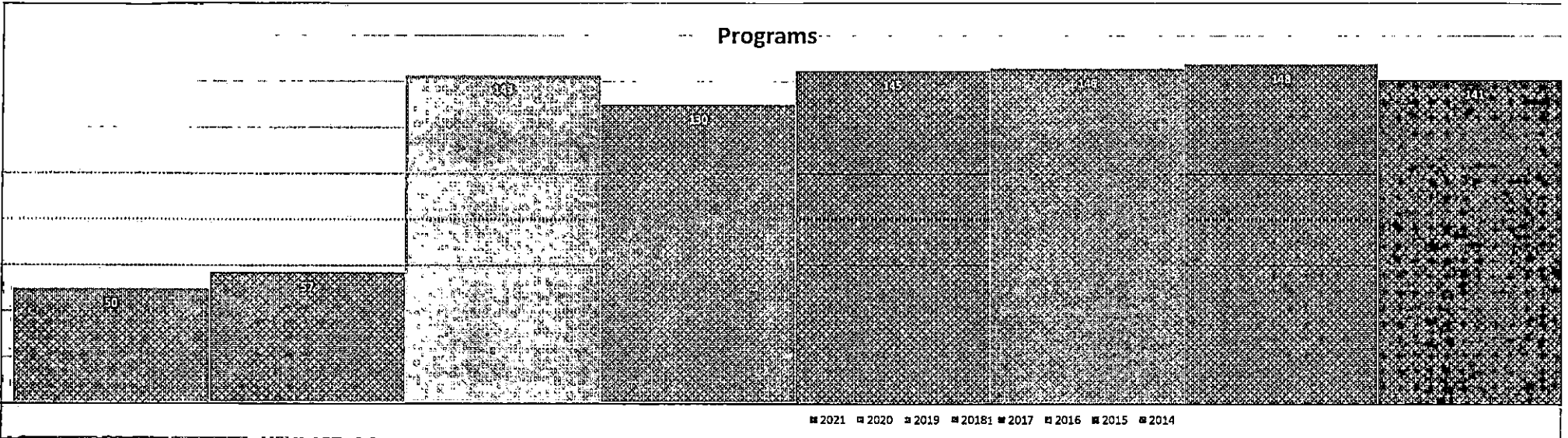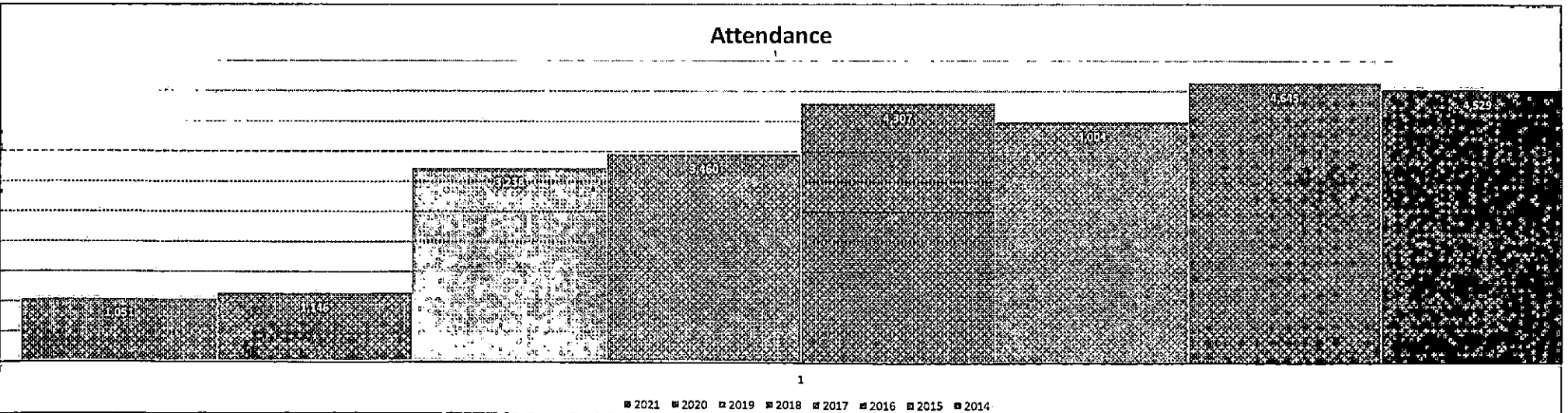
Computer Use & WiFi

Computer Use

2021	2020	2019	2018	2017	2016	2015	2014
611	2,583	10,221	12,474	13,131	14,862	12,471	13,284

WiFi Sessions

2021	2020	2019	2018	2017	2016	2015	2014
12,036	11,628	6,600	6,721	5,297	5,580	4,766	4,428

Computer Use

■2021 ■2020 ▨2019 ▨2018 ▨2017 ■2016 ■2015 ■2014

WiFi Sessions

▨2021 ■2020 ▨2019 ▨2018 ▨2017 ■2016 ■2015 ■2014
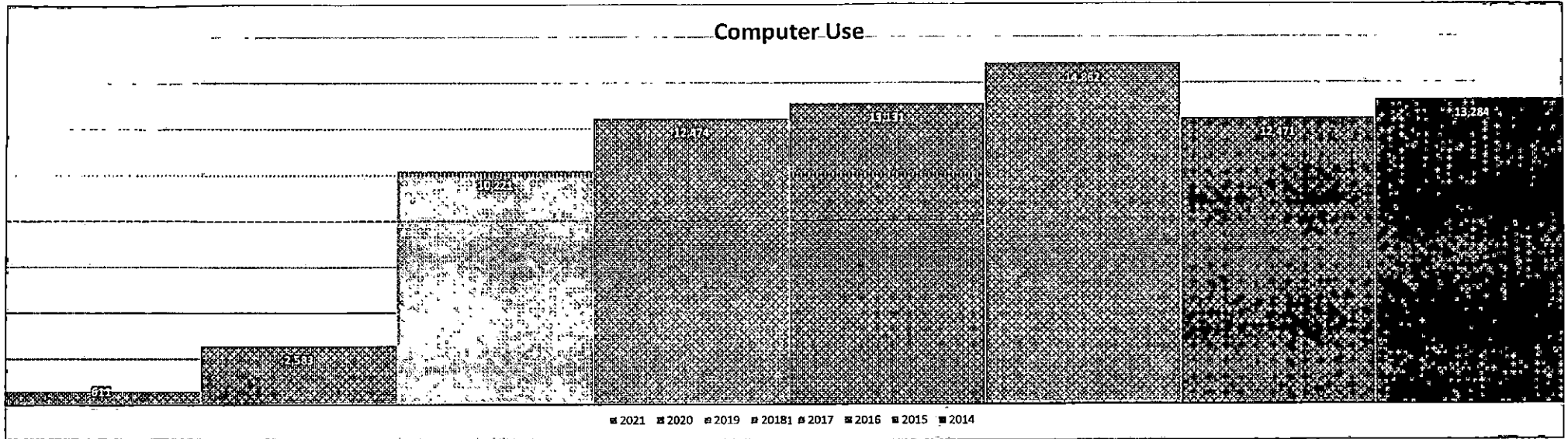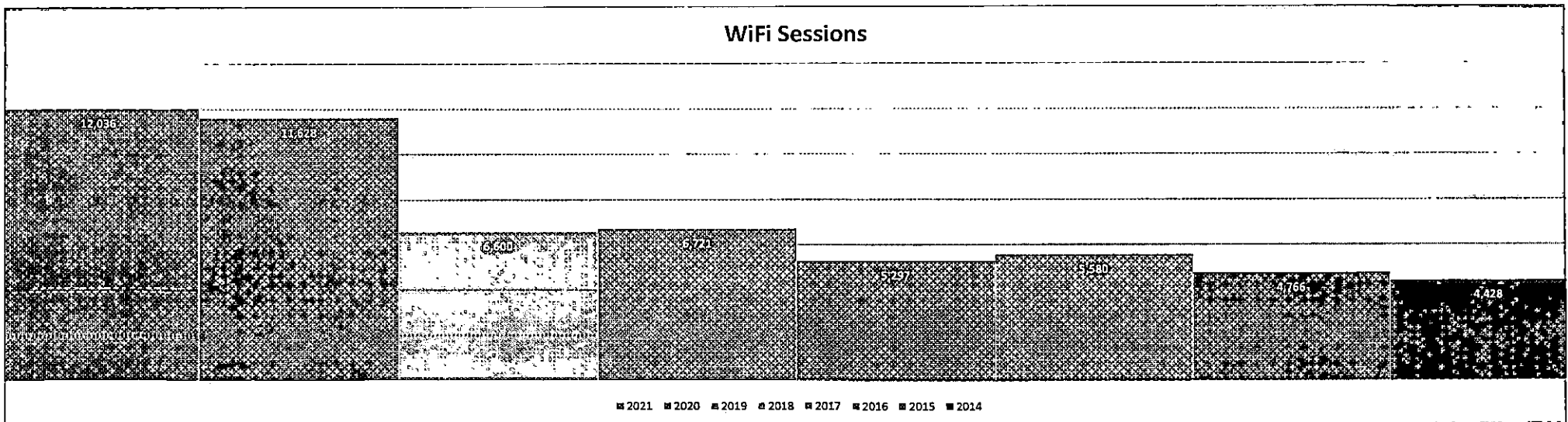
TexShare Value Report

for

Upshur County Library

Gilmer, TX

Report date: August 2020

TEXAS STATE LIBRARY ARCHIVES COMMISSION

About TexShare

TexShare is a consortium of Texas libraries joining together to share print and electronic materials, purchase online resources, and leverage local support and expertise for the benefit of all Texans. TexShare programs are funded in part by a grant from the US Institute of Museum and Library Services to the Texas State Library and Archives Commission.

TexShare Consortium Members, FY20

	TexShare Members	Card Program	Databases Program
Academic Libraries:	146	141	145
Medical Libraries:	17	12	17
Public Libraries:	514	365	468
TOTAL	**676**	**519**	**631**
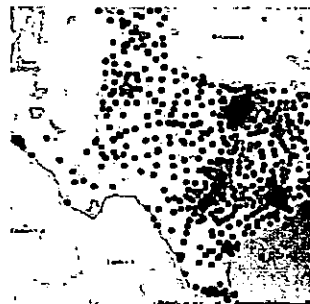
Did You Know?

TexShare was founded in 1988 by 53 public colleges and universities. Independent colleges and universities and community colleges joined in 1997, public libraries in 1999, and libraries of clinical medicine in 2001.

TexShare Databases Program

Retail cost of the TexShare Databases for your library if purchased separately

(Sum of 2020 vendor-provided full retail prices without TexShare discount)

$109,914

FY2021 TexShare Fee*

$541

*FY2021 invoices will be distributed October 2020

The TexShare Databases Program allows libraries to provide authoritative and ad-free electronic articles, books, tutorials, and other resources to their patrons 24/7. The TexShare Databases are licensed for the exclusive use of TexShare libraries and their patrons.

The TexShare Databases Program provides access to more than 27,750 journals and magazines, over 215,000 ebooks, and over 16 million images, videos, and interactive resources. It includes a total of 68 electronic resources:

- 44 journal and magazine collections
- 5 collections of e-books and poetry
- 2 interactive resources with job skill tutorials and college preparation resources
- 1 job and career resource
- 2 genealogy and map collections
- 2 collections of legal forms, e-books, and other information
- 12 collections of indexed bibliographic records and abstracts

TexShare Databases Program Funding FY20

Members 25%
State 42%
Reserve Funds 4%
Federal 29%
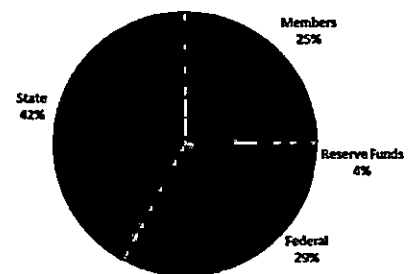
Other Resource Sharing Programs

TexShare Cards provide library patrons with the privilege of visiting **519** public, academic, and medical libraries throughout the State of Texas to borrow books and other physical materials not available at their home libraries. In FY2019, over **24,000** patrons used the TexShare Card Program to borrow over **486,000** items from participating libraries.

The TexShare Card program complements traditional Inter-Library Loan. The Texas State Library and Archives Commission's **Navigator ILL** program for public libraries supplied almost **159,000** books, articles, and other items to Texas library patrons in FY2019.

To further support Inter-Library Loan, TexShare provides subsidies for 5-day, 3-day, or 2-day a week courier service to participating libraries throughout Texas through the **TExpress Courier**, allowing libraries to reduce their postage and shipping fees.

Participation Summary FY20:

TexShare Databases	Yes
TexShare Card Program	Yes
Navigator ILL Program	Live
TExpress Subsidy	No

JUNE 2022

UPSHUR COUNTY LIBRARY

702 W. Tyler St.
Gilmer, TX 75644
(903) 843 - 5001
upshurcountylibrary@yahoo.com

TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	June 1, 2022	**June 2, 2022** *10:00 am - Noon* SRP 2022 Kick Off Party & Signup Sidewalk Art (All Ages) *3:00 PM* Kid Girls Who Code (Ages 5 - 11) *10:00 am & 4:15 pm* Storytime & Craft	**June 3, 2022**	**June 4, 2022** *11:00 am - Noon* LEGO's @ the Library (Ages 5 - 11) *12:30 pm - 1:30 pm* Teen Girls Who Code (Ages 12 - 18)
June 7, 2022 *2:00 pm* Children's Movie & Popcorn (All Ages) *2:00 pm YA* 3-D Printing Class (Ages 12 - 18)	**June 8, 2022** *2:00 pm* Ritchy Flo Magic (All Ages)	**June 9, 2022** *10:00 AM* Storytime & Craft *3:00 PM* Kid Girls Who Code (Ages 5 - 11) *4:15 PM* Storytime & Craft	**June 10, 2022** *2:00 pm* David Slick Jugglers (Ages 12 - 18)	**June 11, 2022** *12:30 pm - 1:30 pm* Teen Girls Who Code (Ages 12 - 18)
June 14, 2022 *2:00 pm* Children's Movie & Popcorn (All Ages) *2:00 pm YA* 3-D Printing Class (Ages 12 - 18)	**June 15, 2022** *2:00 PM* Wild Life on the Move (All Ages)	**June 16, 2022** *10:00 AM* Storytime & Craft *3:00 PM* Kid Girls Who Code (Ages 5 - 11) *4:15 PM* Storytime & Craft	**June 17, 2022** *2:00 pm* YA Movie & Popcorn (Ages 12 - 18)	**June 18, 2022** *11:00 am - Noon* LEGO's @ the Library (Ages 5 - 11) *12:30 pm - 1:30 pm* Teen Girls Who Code (Ages 12 - 18)
June 21, 2022 *2:00 pm* Children's Movie & Popcorn (All Ages) *2:00 pm YA* 3-D Printing Class (Ages 12 - 18) *5:00 pm YA* Teen Advisory Board Meeting	**June 22, 2022** *2:00 PM* Cool School With Mrs. Maria (All Ages)	**June 23, 2022** *10:00 AM* Storytime & Craft *3:00 PM* Kid Girls Who Code (Ages 5 - 11) *4:15 PM* Storytime & Craft	**June 24, 2022** *2:00 pm* Sam Nash & a Play on Swords (Ages 12 - 18)	**June 25, 2022** *12:30 pm - 1:30 pm* Teen Girls Who Code (Ages 12 - 18)
June 28, 2022 *2:00 pm* Children's Movie & Popcorn (All Ages) *2:00 pm YA* 3-D Printing Class (Ages 12 - 18)	**June 29, 2022** *2:00 PM* The Creature Teacher (All Ages)	**June 30, 2022** *10:00 AM* Storytime & Craft *3:00 PM* Kid Girls Who Code (Ages 5 - 11) *4:15 PM* Storytime & Craft		

hoopla
Movies · Music · Audiobooks

TikTok

OCEANS OF POSSIBILITIES

READ MORE!

CREDIT UNION OF TEXAS
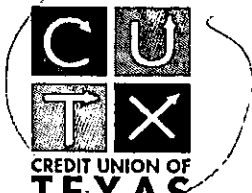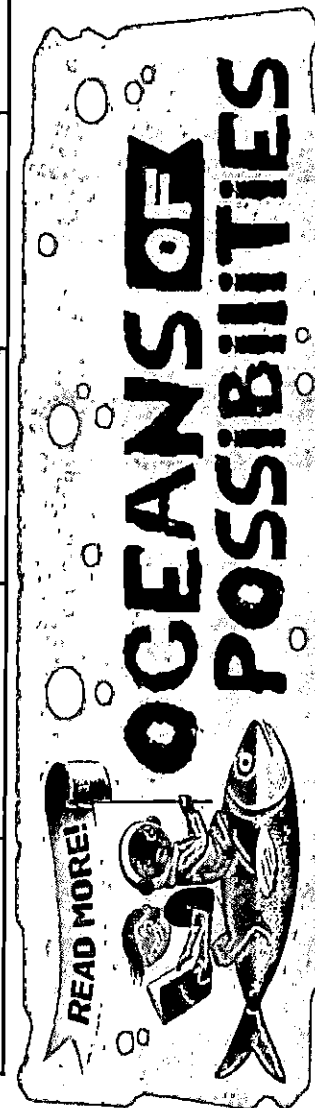
TXCU
& 4C Cattle Co.
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The Friends of Upshur County Library
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UPSHUR COUNTY LIBRARY

702 W. Tyler St.

Gilmer, TX 75644

(903) 843 - 5001

upshurcountylibrary@yahoo.com

OCEANS OF POSSIBILITIES

JULY 2022

Tuesday	Wednesday	Thursday	Friday	Saturday
	CUTX 4C	hoopla	**July 1, 2022** *2:00 pm* YA Movie & Popcorn (Ages 12 - 18)	**July 2, 2022** Library Closed for the 4th of July Holiday
July 5, 2022 *2:00 pm* Children's Movie & Popcorn (All Ages) *2:00 pm YA* 3-D Printing Class (Ages 12 - 18)	**July 6, 2022** *2:00 pm* Snake Encounters (All Ages)	**July 7, 2022** *10:00 AM* Storytime & Craft *3:00 PM* Kid Girls Who Code (Ages 5 - 11) *4:15 PM* Storytime & Craft	**July 8, 2022** *2:00 PM* TX A & M Chemistry Road Show (All Ages)	**July 9, 2022** *12:30 pm - 1:30 pm* Teen Girls Who Code (Ages 12 - 18)
July 12, 2022 *2:00 pm* Children's Movie & Popcorn (All Ages) *2:00 pm YA* 3-D Printing Class (Ages 12 - 18)	**July 13, 2022** *2:00 pm* Brett Roberts Bubble Show (All Ages)	**July 14, 2022** *10:00 AM* Storytime & Craft *3:00 PM* Kid Girls Who Code (Ages 5 - 11) *4:15 PM* Storytime & Craft	**July 15, 2022** *2:00 pm* YA Movie & Popcorn (Ages 12 - 18) *2:00 pm - 4:00 pm* End of SRP 2022 Celebration Wet & Wild *6:00 PM* Deadline for turning in all Titles & Hours Read	**July 16, 2022** *11:00 am - Noon* LEGO's @ the Library (Ages 5 - 11) *12:30 pm - 1:30 pm* Teen Girls Who Code (Ages 12 - 18)
July 19, 2022 *2:00 pm YA* 3-D Printing Class (Ages 12 - 18) *5:00 pm YA* Teen Advisory Board Meeting	**July 20, 2022**	**July 21, 2022** *10:00 AM* Storytime & Craft *3:00 PM* Kid Girls Who Code (Ages 5 - 11) *4:15 PM* Storytime & Craft	**July 22, 2022**	**July 23, 2022** *12:30 pm - 1:30 pm* Teen Girls Who Code (Ages 12 - 18)
July 26, 2022 *2:00 pm YA* 3-D Printing Class (Ages 12 - 18)	**July 27, 2022**	**July 28, 2022** *10:00 AM* Storytime & Craft *3:00 PM* Kid Girls Who Code (Ages 5 - 11) *4:15 PM* Storytime & Craft	**July 29, 2022**	**July 30, 2022** *12:30 pm - 1:30 pm* Teen Girls Who Code (Ages 12 - 18)

See us on Facebook "upshurcountylibrary"

See us on TikTok "@upshurcountylibrary"

See us on Twitter "@libraryupshur"

See us on Instagram "upshurcountylibrary"

f   **♪ TikTok**   **🐦**   **📷**

2022 SUMMER READING PROGRAM BUDGET

Children's

		Program	Deposit	Movie	Movie Poster	Total
JUNE 2022						
SRP 2022 Signup ~ Kick Off Party ~ Sidewalk Art	06/02 Thursday	$11.99				$11.99
Girls Who Code 2:00pm - 3:00pm	06/02 Thursday					$0.00
Storytime 10:00am & 4:15pm	06/02 Thursday					$0.00
LEGO's @ the Library	06/04 Saturday	$69.36				$69.36
Movie ~ ENCANTO	06/07 Tuesday			$17.36	$16.99	$34.35
Ritchy Flo Magic	06/08 Wednesday	$400.00	($100.00)			$300.00
Girls Who Code 2:00pm - 3:00pm	06/09 Thursday					
Storytime 10:00am & 4:15pm ~ Drawings	06/09 Thursday	$21.00				$21.00
Movie ~ LUCA	06/14 Tuesday			$22.89	$14.99	$37.88
Wildlife on the Move	06/15 Wednesday	$410.00	($205.00)			$205.00
Girls Who Code 2:00pm - 3:00pm	06/16 Thursday					
Storytime 10:00am & 4:15pm ~ Drawings	06/16 Thursday	$17.00				$17.00
LEGO's @ the Library	06/18 Saturday	$69.36				$69.36
Movie ~ SPIRIT UNTAMED	06/21 Tuesday			$5.49	$23.50	$28.99
Cool School with Ms. Maria	06/22 Wednesday	$200.00				$200.00
Girls Who Code 2:00pm - 3:00pm	06/23 Thursday					
Storytime 10:00am & 4:15pm ~ Drawings	06/23 Thursday	$14.00				$14.00
Movie ~ TURNING RED	06/28 Tuesday			$19.99	$15.16	$35.15
The Creature Teacher	06/29 Wednesday	$375.00				$375.00
Girls Who Code 2:00pm - 3:00pm	06/30 Thursday					
Storytime 10:00am & 4:15pm ~ Drawings	06/30 Thursday	$18.50				$18.50
JULY 2022						
Movie ~ BACK TO THE OUTBACK	07/05 Tuesday			$25.00	$19.03	$44.03
Daryl Sprout Comedy Magic Snake Show	07/06 Wednesday	$470.00	($235.00)			$235.00
Girls Who Code 2:00pm - 3:00pm	07/08 Thursday					
Storytime 10:00am & 4:15pm ~ Drawings	07/08 Thursday	$15.50				$15.50
Movie ~ ICE AGE ADVENTURES OF BUCKWILD	07/12 Tuesday			$25.00	$25.00	$50.00
Brett Roberts ~ Summer Indoor Bubbles Show	07/13 Wednesday	$355.00				$355.00
Girls Who Code 2:00pm - 3:00pm	07/14 Thursday					
Storytime 10:00am & 4:15pm ~ Drawings	07/14 Thursday	$18.50				$18.50
Water Party to End SRP 2022 Celebration	07/15 Friday	$500.00				
LEGO's @ the Library	07/16 Saturday	$69.36				$69.36
		$3,034.57	($540.00)	$115.73	$114.67	$2,224.97

Total Fee's $3,264.97

Children's Incentives	1,536	$1.28	$1,966.30		$1,966.30
	# of Incentives	Average Cost Per Incentive	Total Cost		

$5,231.27 Children's Total

Young Adult

		Program	Deposit	Movie	Movie Poster	
JUNE 2022						
Girls Who Code 12:30pm - 1:30pm	06/04 Saturday					
3-D Printing Class	06/07 Tuesday	$85.58				$85.58
Slick Comedy Jugglers	06/10 Friday	$390.00				$390.00
Girls Who Code 12:30pm - 1:30pm	06/11 Saturday					
3-D Printing Class	06/14 Tuesday	$85.58				$85.58
Teen Movie ~ FREE GUY	06/17 Friday			$19.08	$25.98	$45.06
Girls Who Code 12:30pm - 1:30pm	06/18 Saturday					
3-D Printing Class	06/21 Tuesday	$85.58				$85.58
Sam Nash ~ A Play on Swords	06/24 Friday	$350.00				$350.00
Girls Who Code 12:30pm - 1:30pm	06/25 Saturday					
3-D Printing Class	06/28 Tuesday	$85.58				$85.58
JULY 2022						

SUMMER READING IS IMPORTANT AND FUN

Reading books during the summer helps kids during the school year!

80%
OF KIDS AGES 6–17
AGREE

&

96%
OF PARENTS
AGREE
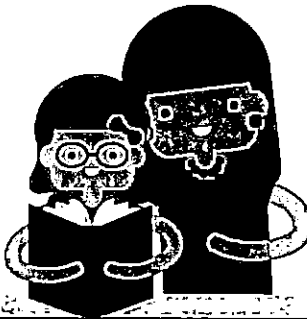
TOP REASONS AMONG PARENTS:

It keeps my child's brain active!

Reading requires constant practice
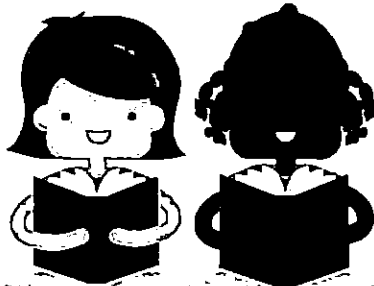
TOP REASONS KIDS ENJOY READING IN THE SUMMER

62% **OF KIDS AGREE**

I really enjoy reading books over the summer

REASONS WHY

I just enjoy reading

It's a fun way to pass the time

KIDS READ AN AVERAGE OF 8 BOOKS OVER THE SUMMER

% OF KIDS WHO READ NO BOOKS OVER THE SUMMER:

21%
LOW-INCOME FAMILIES

&

8%
HIGH-INCOME FAMILIES

HAVE YOU HEARD OF THE SUMMER SLIDE?

ONLY 48%
OF PARENTS HAVE HEARD ABOUT THE
SUMMER SLIDE

Among the lowest-income families **38%**

Among the highest-income families **59%**
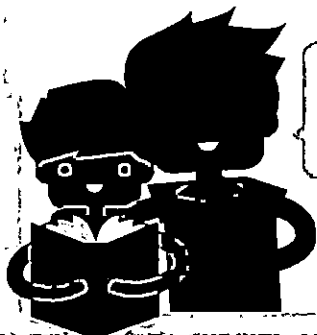
Summer slide is the loss of skills during the time when students are not in school

HELP KIDS FIND BOOKS THEY LOVE

PARENTS SAY TEACHERS & SCHOOLS ARE THE
#1 SOURCE OF INFORMATION
ON THE SUMMER SLIDE

TOP 3 WAYS PARENTS ENSURE THEIR CHILD READS OVER THE SUMMER

AGES 6–11		AGES 12–17
66%	Take kids to the library	48%
60%	Let kids choose books through the school book fair or reading club	32%
56%	Take books on trips and vacations	35%

What Happens
When Students
Stop Reading
Over the Summer?

$1,500 DOLLARS LOST

is the estimated cost per student that is lost due to reteaching material forgotten over the summer

2-3
MONTHS LOST

of reading and math skills are lost over the summer

2-3
HOURS

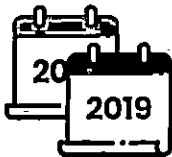of reading per week are needed over the summer to help prevent learning loss

4-6
WEEKS

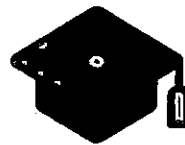of reteaching material students have forgotten over the summer

52%
OF PARENTS

with children ages 6-17 have never heard of summer slide

2
YEARS

is the equivalent in combined summer learning loss for every student by the time they've reached middle school

3rd graders who can't read at their grade level are

4x
LESS LIKELY

to graduate by age 18 versus a proficient 3rd grade reader

Sources:
- http://www.ascd.org/publications/educational-leadership/dec11/vol69/num04/Slowing-the-Summer-Slide.aspx
- https://www.washingtonpost.com/lifestyle/on-parenting/how-to-prevent-summer-brain-drain-tips-from-teachers/2013/06/04/32ca7de2-c14d-11e2-8bd8-2788030e6b44_story.html
- https://www.oxfordlearning.com/summer-learning-loss-statistics/

MACKIN CLASSROOM

Upshur County Library   Friends of Upshur County Library
52 mins ·

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